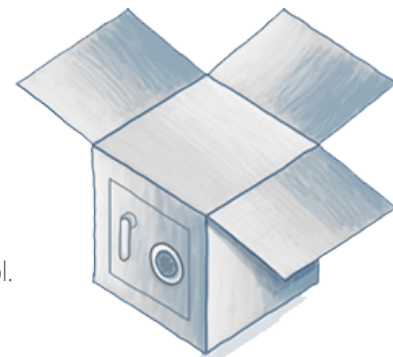


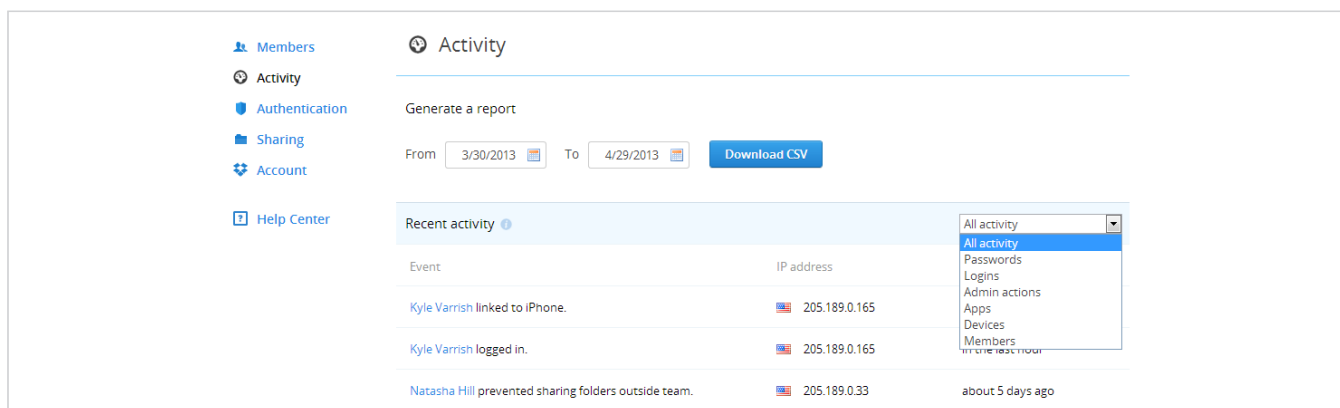
## Keep Your Information Secure with Dropbox for Business

Millions of businesses use Dropbox for Business to run more efficiently and ensure that confidential data is backed up and available to those who need it. Our security approach is designed to protect your organization's information and ensure that you're always in control. We make sure you have the tools you need to actively manage your account, including how to access, sync, and share information. With Dropbox, you'll always have your important information with you, and you can rest assured that we're always working to keep it secure.



### You're in control of your Dropbox

As an admin:



The screenshot shows the 'Activity' section of the Dropbox Business Admin Console. On the left is a sidebar with navigation links: Members, Activity (selected), Authentication, Sharing, Account, and Help Center. The main content area is titled 'Activity' and includes a 'Generate a report' section with date pickers for 'From' (3/30/2013) and 'To' (4/29/2013), and a 'Download CSV' button. Below this is a 'Recent activity' table with columns for 'Event' and 'IP address'. The table lists three events: 'Kyle Varrish linked to iPhone.', 'Kyle Varrish logged in.', and 'Natasha Hill prevented sharing folders outside team.' A dropdown menu is open on the right side of the table, showing options: 'All activity' (selected), 'Passwords', 'Logins', 'Admin actions', 'Apps', 'Devices', and 'Members'. The table also shows the IP address for each event and a timestamp 'about 5 days ago'.

Event	IP address
Kyle Varrish linked to iPhone.	205.189.0.165
Kyle Varrish logged in.	205.189.0.165
Natasha Hill prevented sharing folders outside team.	205.189.0.33

**Provision users:** add/remove users directly or with Active Directory provisioning support through integration partners. Designate additional administrators to help manage your team.

**Administrative visibility:** view member details, including account status, storage usage, recent logins, and devices and apps that have been linked to a member's account.

**Communicate easily with your organization:** through the admin console by sending messages and email invitations for colleagues to join the Business account.

**Manage your account:** view/edit licenses and access centralized billing information and other account subscription options.

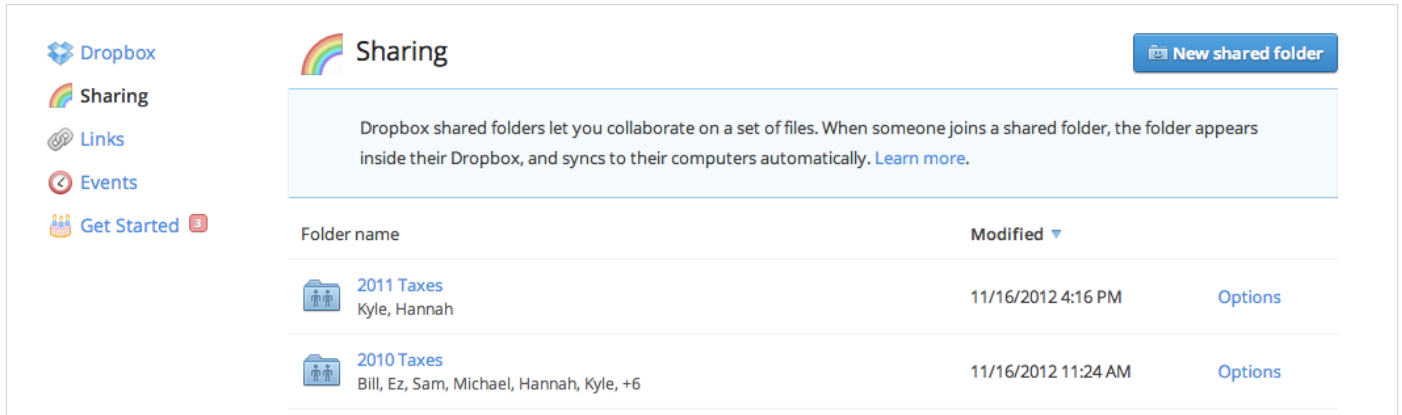
**View activity and monitor security:** see recent activity across the Business account, such as when members log into the account or invite additional members, and generate a downloadable report.

**Set sharing permissions:** determine at the account level whether members can share and receive folders and links outside the account. If outside sharing is enabled, users can set sharing permissions for individual folders or links.



**Two-step verification:** check if members have enabled two-step verification, and message users who haven't directly from the admin console. Require members to keep two-step verification on once it's been enabled.

**Direct access:** contact a dedicated Account Manager for help and questions.

As a user:



The screenshot shows the Dropbox 'Sharing' tab. On the left is a sidebar with navigation links: Dropbox, Sharing (active), Links, Events, and Get Started. The main content area has a 'Sharing' header with a rainbow icon and a 'New shared folder' button. Below this is an informational box stating: 'Dropbox shared folders let you collaborate on a set of files. When someone joins a shared folder, the folder appears inside their Dropbox, and syncs to their computers automatically. [Learn more.](#)'

Folder name	Modified	
 <b>2011 Taxes</b> Kyle, Hannah	11/16/2012 4:16 PM	<a href="#">Options</a>
 <b>2010 Taxes</b> Bill, Ez, Sam, Michael, Hannah, Kyle, +6	11/16/2012 11:24 AM	<a href="#">Options</a>

**Sharing visibility:** keep track of folders or files you've shared through the *Sharing* tab and links through the *Links* tab.

**Sharing control:** if your admin has allowed sharing outside of your Business account, specify whether individual folders or links you create can be shared outside of your account.

**Sharing permissions:** view the users in a shared folder and restrict the ability of other users to invite people to a folder.

**Mobile passcode:** set up a four-digit passcode to open your Dropbox mobile app to provide additional security.

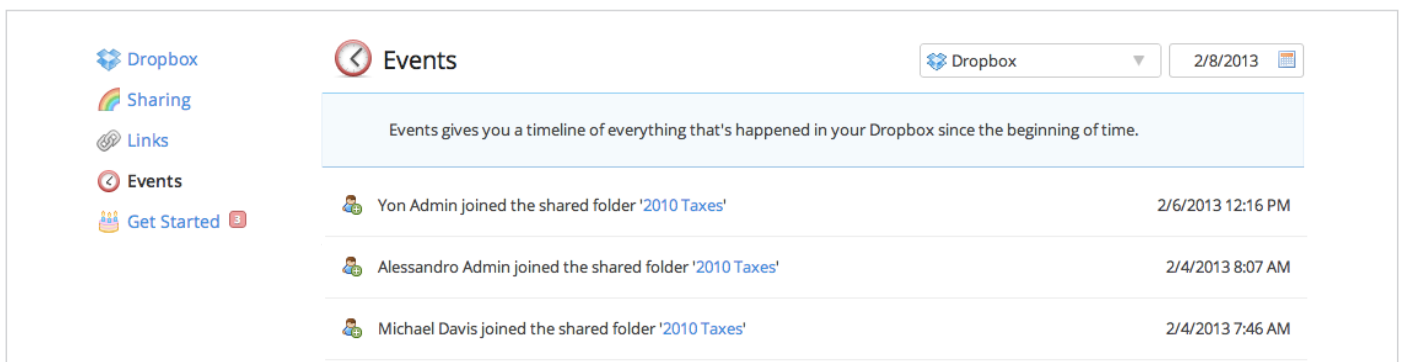
**Track file changes:** keep track of every change that's ever been made in your Dropbox through the *Events* tab.

**Password strength:** use the advanced password strength estimator to help you create a strong account password.




**Two-step verification:** add an additional layer of security by enabling two-step verification on the *Security* tab. Receive security codes via text message or any TOTP app.

**Deletion recovery:** with *Packrat* every file version is saved indefinitely. You don't have to worry about losing your data!

## Actively manage your account



The screenshot shows the Dropbox 'Events' tab. On the left is a sidebar with navigation links: Dropbox, Sharing, Links, Events (active), and Get Started. The main content area has an 'Events' header with a clock icon. Below this is an informational box stating: 'Events gives you a timeline of everything that's happened in your Dropbox since the beginning of time.'

Event	Time
 Yon Admin joined the shared folder '2010 Taxes'	2/6/2013 12:16 PM
 Alessandro Admin joined the shared folder '2010 Taxes'	2/4/2013 8:07 AM
 Michael Davis joined the shared folder '2010 Taxes'	2/4/2013 7:46 AM

**View web activity:** see your active web sessions, and from where your account has been accessed, including IP address.

**View device activity:** keep track of all computers linked to your account and recent activity, including last IP address.

**Remote unlinking:** disconnect a device/client from your Dropbox remotely through your account *Security* tab.

**Notifications:** get instant desktop or RSS feed notifications of all Events that occur in your Dropbox, and get an email whenever a new device or app links to your account.

**Apps:** review name, publisher and account access type, and revoke app access in the *My Apps* tab.

## Your Data is Protected

**Encryption at rest (AES 256-bit):** your files are stored using 256-bit Advanced Encryption Standard (AES) encryption.

**Encryption in transit (SSL/AES 256-bit):** we use Secure Sockets Layer (SSL) for data transfer, which establishes a secure tunnel protected by AES 256-bit encryption (or other algorithms based on client negotiation).

**Compliance:** our security protocols, controls and data retention features can help your organization remain compliant with regulatory requirements.

**Reliability:** storage is designed for 99.999999999% durability and 99.99% availability of objects over a given year through Amazon S3.

**Certifications:** storage is SSAE16/SOC1, SOC2, ISAE 3402 and ISO 27001 certified on Amazon S3. Dropbox may provide data mirroring across other secure data centers. Dropbox complies with the U.S.-E.U. and U.S.-Swiss Safe Harbor frameworks regarding the collection, use and retention of personal data.

**Access Control:** we employ a number of physical, technical and heuristic security measures to protect Dropbox. We have strict policies and technical access controls that prohibit Dropbox employee access to your content.

**Privacy:** our privacy policy and procedures safeguard the collection, use, and disclosure of your information.

**API:** Dropbox API Apps must comply with our clear policies and requirements that are designed to protect you and your stuff. We may review Apps to determine to grant, deny or revoke API access.

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## We've Got You (and Your Data) Covered

As engaged security community members, we're constantly updating our systems, policies and procedures to safeguard your stuff.

We perform regular application, penetration, and other security testing and auditing with our dedicated security teams and third party security specialists to identify and mitigate risks.

Our network security and monitoring techniques are designed to provide multiple layers of protection and defense.

Dropbox's security approach is to constantly evolve and innovate to meet the needs of the current environment.